

The Village of Sunbury

P.O. Box 508
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ALLEN ROTHERMEL
ADMINISTRATOR

JOSEPH ST. JOHN
MAYOR

KATHY BELCHER
FISCAL OFFICER

May 5, 2021

PO Box 508
9 E. Granville St.
Sunbury, OH 43074

Mayor and Council:

As I approach my sixth-year anniversary serving as Administrator with the Village of Sunbury, the timing is now right for me to make retirement a reality. It is our intention to relocate out west to be closer to our sons. While my contract states that I provide sixty (60) days' notice, I am setting my final employment date as July 31, 2021. I have flexibility to extend my final date until August 31, 2021 if necessary. In that case I would need to know by May 31, 2021.

I have thoroughly enjoyed my time with the Village of Sunbury, preparing for the transition of Sunbury from Village to City. Setting the date of my departure for either July 31, or August 31, 2021 should allow for Council to make appropriate replacement arrangements. As we continue with the business at hand over the next several months, I am ready to assist Council and Staff in any way I can. Thank you all for the opportunity to serve the Community. I will always be grateful for the people I have met as well as the friendships I have made.

Sincerely,



Allen E. Rothermel

