

ADMINISTRATOR'S REPORT

May 5, 2021 Edition

1). Town Hall Update- Outdoor spotlights are complete. All carpet tiles have been installed inside the Court and Council areas. Stair and landing carpet will be laid tomorrow. The technology upgrades on the third floor were re-worked by EDGE and are ready for approval tonight.

2). Freedom Park- Shelter will be undergoing some updating. Re-painting of all wood surfaces including tables and repositioning of grills and signage should be done before Memorial Day. You can see from the schedule below how the Park is booked thru May.

Freedom Park Usage Schedule for month of May:

Date	Time	Event
1	1-3pm	Birthday Party
5	6-8:30 pm	Meeting
8	2:45-5:15 pm	Birthday Party
13	6:45-9:15 pm	Meeting
15	10:00-Noon	Birthday Party
18	6-8:30 pm	Meeting
22	Noon-6 pm	H.S. Grad Party
27	6:45-9:15 pm	Meeting
29	Noon-5 pm	Wedding Rehearsal Dinner

3). Personnel Update- 1). June Diehl has announced her resignation as of Thursday 5/13 2). WWTP Operator interviews (3) will be conducted on Friday 5/7 and 3). Administrator's retirement announced for July 31, 2021 (read Administrator's notice in to the record)

Respectfully submitted by Allen Rothermel