

**City of Sunbury
Regular Council Minutes
January 21, 2026**

Mayor Joe St. John opened the Sunbury City Council (“Council”) meeting at 7:30 p.m., January 7, 2026, with a moment of silent prayer and then the Pledge of Allegiance.

ROLL CALL

Those answering roll call: Damin Cappel, Cindi Cooper, Nancy Crawford, Tim Gose, John Grumney, and Joseph St. John. Marc Long was absent. Other staff in attendance included City Manager Daryl Hennessy, Legal Counsel Dave Brehm, Clerk of Council Alyssa Graziano, and Deputy Police Chief Shawn Wade.

MINUTES

Motion by **Grumney** and seconded by **Gose** to approve the January 7, 2026, regular meeting minutes. Upon roll, 6 yeas; the minutes were approved.

VISITORS

There were no visitors who wished to speak to Council.

COMMITTEE REPORTS

Mr. Grumney reported that the Finance Committee met earlier in the evening and reviewed the City’s 2025 financial performance. Ms. Steffan presented a detailed update, noting that 2025 income tax revenues are in line with projections. General fund revenues, expenditures, and year-to-date comparisons were reviewed, with expenses primarily in administration, police, and street departments. Mr. Grumney stated that the City remains in a strong and healthy financial position.

CITY MANAGER’S REPORT

Mr. Hennessy reported that there is an updated city directory reflecting current committee assignments, boards and commission appointments, term lengths, and contact information for city staff. He stated that the directory is being included to ensure that it’s publicly available.

Mr. Hennessy then provided an update on winter weather preparedness, noting that a significant snow event may impact the City this weekend, with the potential for more than ten (10) inches of snow beginning late Saturday and continuing into Sunday. He stated that staff are preparing to implement the emergency snow removal plan if necessary, prioritizing major routes before residential streets, and that residents will be encouraged to avoid on-street parking. He added that this could be the most significant snow event in several years. Contingency plans are being considered for the Planning and Zoning Commission meeting scheduled for Monday, January 26.

Mr. Hennessy lastly provided updates on ongoing projects, noting the DelCo water project along Cherry Street has been delayed due to winter weather, with a revised completion timeframe of late March. He concluded with an update on the JR Smith Park project, stating that contract preparations are underway and that financing discussions earlier in the day indicated an improved interest rate environment. The City expects to proceed with loan closing and anticipates receiving the project funds in mid-February.

RESOLUTIONS

RESOLUTION 2025.30

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE AND SUBMIT A GRANT APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION TO DEVELOP A SAFE ROUTES TO SCHOOL TRAVEL PLAN AND TO EXECUTE CONTRACTS AS REQUIRED.

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Motion on the Resolution by **St. John**, seconded by **Grumney**, upon roll approved 6-0.

RESOLUTION 2026.01

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR THE MAINTENANCE OF A SEGMENT OF 3Bs AND K ROAD FROM US36/SR37 TO CHESHIRE ROAD.

Council conducted the second reading of the Resolution.

RESOLUTION NO. 2026.03

A RESOLUTION AUTHORIZING EXECUTION OF A GOVERNMENTAL AGGREGATION SERVICES AGREEMENT FOR THE PROVISION OF ELECTRICAL ENERGY FOR CITY OF SUNBURY PARTICIPATING RESIDENTS AND BUSINESSES.

Motion to Suspend the Rules by **St. John**, seconded by **Cappel**, upon roll approved 6-0

Motion on the Resolution by **St. John**, seconded by **Cappel**, upon roll approved 6-0

ORDINANCES

ORDINANCE NO. 2025.36 (tabled)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A TAX INCREMENT FINANCING REIMBURSEMENT AGREEMENT WITH SUNBURY DEVELOPMENT, LLC.

Ordinance remained tabled.

ORDINANCE 2026.04

AN ORDINANCE APPROVING THE COMMERCIAL SITE PLAN AND BUILDING APPLICATION OF UNITED DAIRY FARMERS FOR THE REDEVELOPMENT OF A NEW CONVENIENCE STORE AND FUELING STATION TO BE LOCATED AT 303 W. GRANVILLE STREET.

Council conducted the second reading of the Ordinance.

NEW / UNFINISHED BUSINESS

Council did not have any new or unfinished business to report.

ADJOURNMENT

There being no further business for the Council, **St. John** moved to adjourn. The motion was seconded by **Cooper**. Upon roll approved 6-0.

Joseph St. John, Mayor

ATTEST:

Alyssa Graziano, Clerk of Council