



The Montrose Group, LLC

February 2, 2026

Daryl Hennessy
Assistant City Administrator
9 E. Granville Street, P.O. Box 508
Sunbury, Ohio 43074

Dear Daryl:

At your request, The Montrose Group, LLC (“Montrose”) is pleased to present the City of Sunbury (the "City") with a professional services agreement for government relations public policy consulting services (“this Agreement”). Montrose looks forward to working with you and will do our best to provide quality consulting services in a responsive, efficient manner. Fundamental to a sound relationship is a clear understanding of the terms and conditions upon which we will be providing consulting services. Accordingly, the purpose of this letter is to clarify and confirm these terms and conditions.

Scope of Work. The City of Sunbury is located in Delaware County in Central Ohio. The City of Sunbury has experienced significant growth over the past 20 years. As of the 2020 census, the population of the City of Sunbury is 7,344, up 267% since 2000 when the population was 2,743. The City has been a beneficiary of being in Delaware County which has been the fastest-growing County in Ohio for the past two decades and ranks among the fastest growing counties in the United States. Sunbury is focused on key policy and advocacy issues impacting municipalities in Ohio, as well as project financing opportunities to support infrastructure and “quality-of-life” projects throughout the city. 2026 also begins the next statewide election cycle, which will result with new leadership in the Ohio Governor’s office as well as new Ohio Senate leadership and the end of the 136th General Assembly.

Montrose will perform the following scope of work to assist the city with its government relations advisory services.

City of Sunbury Government Relations Plan: Promote the City of Sunbury focusing on advocacy with the Delaware County Ohio Statehouse delegation, leadership of the Ohio General Assembly, Governor DeWine’s Office, Ohio Department of Development, Ohio Department of Natural Resources, Ohio EPA, and other relevant executive agencies.

City of Sunbury Government Relations Policy: Numerous policies impacting municipalities are being debated in the Ohio General Assembly, including municipal taxation, public pension reform, property tax allocations and reforms, and others impacting municipal independence and operations. Additionally, 2026 is a state of Ohio capital budget cycle year with the potential to support city projects. Montrose will advocate for the City of Sunbury on the above-mentioned policy issues as well as support the city of project funding request, including the Ohio Capital Budget request and qualifying congressionally directed spending request.



The Montrose Group, LLC

Capital Budget: Montrose will continue to assist the City of Sunbury on their state of Ohio capital budget project to invest in public park space within the city.

General State Public Policy Issues: Police & Fire pension reform remains on the priority public policy list, which can have significant impacts on the city. This issue along with municipal tax reform remain the primary focus of the advocacy efforts for 2026. Additionally, changes to the way a municipality can defer the “inside millage” associated with the local property tax is another advocacy goal for the calendar year.

Biennial Operating Budget: Formulate policy priorities for the next State of Ohio biennial operating budget specific to Forest Park’s funding and infrastructure needs in preparation for its introduction in 2027.

Project Financing Advocacy: Montrose will work with the City of Sunbury to identify project financing opportunities including future Congressionally Directed Spending Request, state of Ohio grant opportunities and future state capital budget funding.

Professional Undertaking. Tim Biggam, Director of Government Relations and Dave Robinson, Principal, will have primary responsibility for this project. Other professionals may be added to the assignment. As Montrose is a consulting firm, this representation will not include any legal services. We understand that our representation will be of the City as an entity, and not of its members, managers, or officers. We will look solely to you for instructions regarding both the consulting services to be performed, as well as the resolution of any issues that may arise in the course of such services.

Confidentiality. Montrose acknowledges that all Work Product, including, developed ideas, concepts, know-how, knowledge, techniques, tools, approaches, and methodologies which may be reflected in any presentations, reports, or other deliverables, provided by Montrose in connection with this agreement, including all work-in-progress are confidential and proprietary to the City and may be disclosed only with the express permission of the City. Montrose agrees that all information of the City received by Montrose during or through Montrose’s performance under this agreement shall be considered confidential information of the City. The obligations of Montrose under this section shall survive the termination of this Agreement.

Government Relations Advisory Consulting Fees. The City shall pay Montrose a monthly fee of \$4,000.00 to provide government relations advisory consulting services under the terms and conditions set forth herein (“Retainer Fee”). Montrose is not entitled to, and shall not be paid, any additional costs or expenses under this Agreement, other than the Retainer Fee, and pre-approved expenses, for services performed under this Agreement. This term of this Agreement shall begin on the date executed below and end one year later unless terminated earlier by the City. The City may terminate this Agreement at any time, for any reason or no reason at all, upon 30-days’ written notice to Montrose. Montrose shall send the City an invoice, which details the work that Montrose performed the previous month, who from Montrose performed the work, and when the work was performed, by the 10th of each month.



The Montrose Group, LLC

Compliance with Laws. Montrose shall comply with and be bound by all applicable laws and regulations, including but not limited to laws and regulations relating to the payment of commissions, ethical business conduct, and anti-corruption. Montrose hereby represents and warrants that neither it nor any of its employees nor anyone else acting on its behalf has made, nor will they make, directly or indirectly, any payment, loan, or gift (or any offer, promise, or authorization of any such payment, loan or gift) of any money or anything of value to or for the use of any private businessmen, commercial organization or foreign officials.

General. This agreement supersedes all prior oral and written communications between the City and Montrose and may be amended, modified, or changed only in writing when signed by both parties. No term of this agreement will be deemed waived, and no breach of this agreement excused, unless the waiver or consent is in writing signed by the party granting such waiver or consent. Both parties each acknowledge that it may correspond or convey documentation via Internet e-mail and that neither party has control over the performance, reliability, availability, or security of Internet e-mail. Therefore, neither party will be liable for any loss, damage, expense, harm, or inconvenience resulting from the loss, delay, interception, corruption, or alteration of any Internet e-mail due to any reason beyond reasonable control. This agreement shall be governed by and construed by the laws of the State of Ohio without giving effect to conflict of law rules. If any portion of this agreement is found invalid, such finding shall not affect the enforceability of the remainder hereof, and such portion shall be revised to reflect the parties' mutual intention. This agreement shall not provide third parties with any remedy, cause, liability, reimbursement, claim of action, or other right in law or in equity for any matter governed by or subject to the provisions of this agreement.

Conclusion. We are pleased to have the opportunity to provide consulting services to the City of Sunbury. We request that you review this letter carefully and, if they comport with your understanding of our respective responsibilities, please let us know.

Very truly yours,

David J. Robinson, Principal
Montrose Group, LLC

I hereby agree to the terms and conditions of this agreement on behalf of the City of Sunbury and agree to the fee:

Daryl Hennessy
City Administrator

Date