

## ADMINISTRATOR'S REPORT

February 6, 2019 Edition

**1). Storm Update-** Please see attached weather info from Sean Miller from Delaware County on the forecast for the next 72 hours.

**2). Charter Commission**—The next full Charter Commission meeting will be held on Wednesday February 13, 2019 at 7:00 pm in Council Chambers.

**3). Records Retention-** As we begin a new year, one of staff's on-going items on our To-Do list is Records Retention/Destruction. Before we convene the review process for 2019, I would like to follow up on a vendor inquiry I received last month from Archive Social, a group that saves all Social Media information, to protect from Public Information requests. As we work on records to be destroyed this year, we might consider all of our Social Media posts as well.

Kevin Hyde from **Archive Social** is available to review their services with us this Friday at 11:00 am in the Conference Room

**4). Grant Submittal-** An application for funding under the Delaware County Trail Committee Grant was submitted on Thursday January 31, 2019. A public open house was held on January 30, 2019 with six very interested individuals in the audience sharing their ideas and comments. It is our understanding there were two (2) applicants seeking funding from the County. I will let Council know as soon as we hear about our status. It is hoped work could begin on the 750 ft. trail from Granville St. to the bridge at the Fallen Heroes Memorial by the end of this year.

Respectfully Submitted--- **Allen Rothermel**