

## **ADMINISTRATOR'S REPORT**

**July 1, 2020 Edition**

**1). Covid 19 Update** - Staff continues to monitor the Directives of the CDC and Governor DeWine with respect to Covid 19 (Stay Safe Ohio Order). The Delaware General Health District is now providing bi-weekly video conferences to all stake-holders. Their last briefing was 3:00 pm July 1, 2020.

**2). Prairie Run Sanitary Sewer I & I-** Project completed. See pics attached.

**3. VOIP TELEPHONE SYSTEM UPDATE-**The following work has been completed by Edge Technologies:

- All of the new switches have been installed and are active.
- All of the cabling for the Administrative Offices has been run and the network has been moved to the new switch.
- The new switch has been installed in Town Hall
- The new switch has been installed at the PD

The remainder of the cabling will be done this week. Next steps will be coordinating with CBTS for hardware purchase, porting of numbers and installation.

**4). Parks and Recreation Committee Special Meeting-** A special meeting of the P & R Committee was held Friday June 19, 2020 at 5:30 pm. The meeting started at the Up-ground Reservoirs for a quick tour of the facilities and lay-out and then proceeded to the Community Library Parking lot. From the lot, the Committee and staff walked a potential new trail from the Fallen Heroes Memorial to the Inn at Walnut Trail and on to the dead-end of Prairie Run. The meeting lasted just under 2 hrs.

**5). Martindale Park-ing Lot-** Finishing touches continue at the site. Parking spaces were striped on Friday and urns with plantings were placed. Decorative fence panels still need to be installed before the final punchlist is reviewed.

**6.) EV STATION** – up and running. Had a minor circuitry problem which has been resolved. No usage since repair.

**Respectfully submitted by Allen Rothermel**