

Village of Sunbury Regular Council

Minutes

April 8, 2020

Virtual Meeting

Mayor Tommy Hatfield opened the Sunbury Village Council meeting at 7:30 p.m., April 8, 2020, via virtual

in the Municipal Building with a moment of silent prayer and the Pledge of Allegiance.

Those answering roll call: Mayor Tommy Hatfield, Damin Cappel, Tim Gose, Cindi Cooper, Martin Fisher, Joseph St. John and David Martin, Also, in attendance, via virtual were Solicitor David Brehm, Engineer David Parkinson, Administrator Allen Rothermel and Fiscal Officer Kathy Belcher.

Brehm recommended amending the Council rules to allow for a Virtual Meeting.

Motion by **Gose** seconded by **Martin** to amend the council rules as necessary to conduct virtual meetings pursuant to House Bill 197 including modifications as to the visitor's section and the Ohio Revised Code 121.22 as amended. Upon Roll 7Yeas.

Motion by **Mayor** Hatfield and seconded by **St. John** to amend the agenda to add Purchase Order # 33818 to First Impressions, for the mowing contract for \$ 40,996.00. Upon Roll 7Yeas.

Mayor Hatfield – State of Village – COVID 19 Statement.

COVID19 STATEMENT APRIL 8, 2020 COUNCIL MEETING

As the Federal government and the State of Ohio have issued stay at home orders, and most recently extended the stay at home order until May 1, 2020.

Sunbury is following the direction of the Governor and the President of the United States.

Sunbury has continued to monitor and act appropriately. We are committed to the safety of our employees and residents are a guiding principal in everything we do. At the moment the Stay At Home orders went into effect Sunbury took the following actions:

1. Public Access was restricted to all Sunbury owned buildings. This includes:
 - a. Sunbury Town Hall
 - b. Sunbury Administrative Office
 - c. Sunbury Streets Department
 - d. Sunbury Wastewater Plant
 - e. While our PARKS and TRAILS REMAIN OPEN, ALL PLAYGROUND AND EXERCISE EQUIPMENT ARE CLOSED. The disk golf course will remain open.
2. IN an effort to continue to provide essential services to our community, I have recommended that all employees are Essential to Sunbury and continue to come into the office. We have taken actions to ensure the safety of our employees.

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3. Sunbury continues to operate and employees are available to the public by telephone at 740-965-2684 and email, and the village website.
4. If you have a critical need to meet with a Sunbury staff member, please call and an appointment may be arranged. We will do all that we can to handle all public request through email and phone, and web meetings.
5. The public is encouraged to use the Sunbury website to access forms for permits and other matters.
6. Police operations will continue 24/7/365.
7. Village leadership continues to evaluate continuity planning and take steps to address areas that may be impacted by COVID19.
8. Please consult the Sunbury website to see up to date information on the status of public meetings. <https://sunburyohio.org/>
9. We are evaluating the need for the April Zoning meeting and we will provide an update early next week.
10. We will continue to evaluate the need for a council meeting. The Ohio legislature has made it possible for Sunbury to meet and operate without breaking the sunshine laws. We respect the need for all meetings to be open and available for public observation and participation. We are committed to keep the meeting to a limited agenda and only for the necessary items important for Sunbury to continue to operate.
11. We will be updating the website and Facebook to communicate any important next steps.

In closing, I am extremely proud of how the employees and our community have rallied through this crisis. Unfortunately, we cannot get relaxed and we must all continue to focus on what our healthcare professionals have asked us to practice.

- Limit all travel to the essentials for your family.
- Practice social distancing at all times. This includes in the parks and on the trails.

I would also like to extend a THANK YOU to the many Health Care workers in our community. All First responders, Police, Fire, and Medic. As I have said before, what makes Sunbury Special is the people. We continue to see many of the civic organizations and Churches all step up to assist with the needs of our community.

Tommy Hatfield
Mayor Sunbury Ohio
614 774 9690

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Motion by **Martin** and seconded by **Cooper** to approve March 4, 2020 minutes. Upon Roll 7Years.

VISITORS

none

POLICE REPORT:

none

ADMINISTRATOR'S REPORT:

none

ENGINEER'S REPORT:

none

RESOLUTIONS:

Third Readings

Second Readings

First Readings

ORDINANCES:

Third Readings

Motion by **Mayor Hatfield** and seconded by **Gose** to untable Ordinance 2019.38. Upon Roll 7Years.

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ORDINANCE 2019.38

AN ORDINANCE AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT BETWEEN MTB FOURWINDS LLC, EMME HOLDINGS LLC AND THE VILLAGE OF SUNBURY

Motion was made by **Mayor Hatfield** and seconded by **St. John** on the Ordinance Passed 7-0

Second Readings

First Readings

ORDINANCE 2020.15

AN ORDINANCE AUTHORIZING A TEMPORARY INCREASE IN THE NON-LEGISLATIVE PURCHASE ORDER AUTHORIZATION LIMITS TO TEN THOUSAND DOLLARS DURING THE PENDENCY OF ANY STAY AT HOME ORDER OF THE OHIO DEPARTMENT OF HEALTH IN RESPONSE TO THE COVID-19 PANDEMIC AND DECLARING AN EMERGENCY

Motion was made by **St. John** to suspend the rules seconded by **Cappel** Passed 7-0.
Motion was made by **St. John** and seconded by **Cappel** on the emergency Passed 7-0.
Motion was made by **St. John** and seconded by **Cappel** on the Ordinance Passed 7-0

UNFINISHED BUSINESS:

Street Repairs

- **Parkinson** briefly explained that the State Budget had not been passed due to the COVID 19 pandemic. Since the grant/loan funding for the 2020 Street Project was to come from that budget, it has been decided to pare down the project to around \$400,000.00, within the Village's ability to fund without outside assistance.
- **Mayor Hatfield** added that no further action is needed tonight.

Mayor Hatfield

- Led a brief discussion on Officer Foley and his ability to return to work at this time.

Motion by **Martin** and seconded by **Fisher** to extend **Officer Foley's** leave to an additional 90 days. Upon Roll 7Yeas.

NEW BUSINESS:

Motion by **Cappel** and seconded by **Fisher** to approve Purchase Order # 33744 M.P. Dory – left turn arrow - \$12,000.00. Upon Roll 7Yeas.

Motion by **Martin** and seconded by **Gose** to approve Purchase Order # 33753 – Delaware County Regional Planning – 2020 Membership Dues \$4,632.00 Upon Roll 7Yeas.

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Motion by **St. John** and seconded by **Mayor Hatfield** to approve Purchase Order # 33754 – MS Consultants – Engineering Services – Little Walnut Creek Trunk Sewer Line – P2000702- \$8,362.67. Upon Roll 7Yeas.

Motion by **Fisher** and seconded by **Cappel** to approve Purchase Order # 33771 – Delaware County Engineers – Salt – \$5,982.16. Upon Roll 7Yeas.

Motion by **St. John** and seconded by **Fisher** to approve Purchase Order # 33788 – CT Consultants – Little Walnut Creek Trunk Sewer - \$7,702.00 – Project 200702 – Engineering Services. Upon Roll 7Yeas.

Motion by **Gose** and seconded by **Cooper** to approve Purchase Order # 33789 – CT Consultants – N. Miller Office Bld. – Pass Through – Project 200703-\$4,200.00. Upon Roll 7Yeas.

Motion by **Mayor Hatfield** and seconded by **Fisher** to approve Purchase Order # 33712 – Master Plan Remodeling – Second Floor Town Hall - \$33,324.00. Upon Roll 7Yeas.

Motion by **Martin** and seconded by **Cooper** to approve Purchase Order # 33818 – First Impressions Mowing Contract - \$ 40,996.00. Upon Roll 7Yeas.

Motion by **Gose** and seconded by **Cappel** to move the next meeting from 04.15.2020 to 04.22.2020. Upon Roll 7Yeas.

Motion to Adjourn

All Yeas.

Tommy Hatfield, Mayor

Kathy Belcher, Finance Director