

Village of Sunbury Charter Commission

Minutes

April 10, 2019

Chairperson Steve Mazzi opened the Sunbury Charter Commission meeting at 6:30 p.m., April 10, 2019 in Council Chambers at Town Hall with the Pledge of Allegiance.

Those answering roll call: Patti Cavinee, Eugene Frost, Anne Frost Steve Mazzi, Murray Neff, Jodi Norton, Daniel Sexton, Randall Rentz, Richard Ryba, and John Maar. John Dankovich arrived at 6:45. Cindi Cooper, J. David Diehl, and Michael League were absent.

Also, in attendance Paul Rutter, attorney from Bricker & Eckler, David Brehm, Village Solicitor, Administrator Allen Rothermel and Fiscal Officer Kathy Belcher.

Motion by **Ryba** and seconded by **Rentz** to approve March 13, 2019 minutes. Upon show of hands 10Yeas. (**John Dankovich not present yet**)

Mazzi

- Started discussion on Article IV

Paul Rutter

- Refreshed the members on Article IV. **Anne Frost** asked for clarification on codification, **Brehm** explained that codification of ordinance records the new laws into the “book” and also possible state code changes.

Motion by Anne Frost and seconded by Sexton to approve Article IV. Upon show of hands 10Yeas.

(Dankovich – arrival 6:45pm)

Mazzi

- Initiated a discussion on Article and V and VI.

Rentz

- Asked if **Chief of Police** has been contacted for questions, after a discussion it was decided that if he could attend the next Charter Meeting, that would be best, if not **Ryba** would make an appointment for a interview with him.

Motion by **Ryba** and seconded by Mazzi to table Articles V and VI until the next meeting after the discussion with the Chief of Police. Upon show of hands 11Yeas.

Mazzi

- **Next** item for discussion is Article VII. He turned the floor over to **Paul Rutter**.

Paul Rutter

- Article VII involves administrative departments and Personnel Systems.
- Led a discussion on administrative departments that can be created by the Charter. This can be straight forward or more complex.
- He preferred the New Albany model, being more straight forward.

Brehm

- Made note that even though the Charter would create a Director of Law, there are times that you might want someone with more expertise in a particular area for a consultation. He also wanted to note that the ability to develop a building department and the flexibility to develop new or change departments would be important in the future.

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Eugene Frost

- Asked about the department of Taxation,

Brehm

- Replied, Regional Income Tax Agency performs a service for the Village in a manner that is cost effective, that may change in the future. When he started with the Village, the tax was collected in house and after that person left, it was not possible to find a cost effective replacement and it was decided to outsource the collection of the income tax at that time. For less than \$90,000.00 a year RITA performs the collection of the income tax and continues the collection process on past due accounts. At this time RITA has the economy of scale and the tools for tax collection that out performs what the Village could do for itself. Whether RITA collects the income tax or it is outsourced to another company or done in house it is important to give the future City the ability to develop and change as needed and not restrict it in the charter.

Dankovich

- Suggested that the Charter form a Law and Finance Department and anything else required by state law.

Mayor Hatfield

- Informed the members that currently the different departments exist, but they are consolidated into just a few major departments. It is important to keep the Charter broad and allow future Councils the ability to grow.

After the discussion it was decided to follow New Albany 1A through 1E and have Paul bring the language back to the next meeting.

Rentz

- Like Pataskala language for section 6.03 for other administrative departments. Paul Rutter will develop language for the next meeting following these general guidelines.

Mazzi

- Suggested that Paul Rutter should develop language similar to New Albany section 8.06 next meeting everyone concurred.

Question 4

- Provisions about appointing acting department/division heads

Paul Rutter

- Will develop language similar to Pataskala section 6.04, everyone concurred.

Question 5

- **Supplement services**

Paul Rutter

- Will develop language similar to Groveport section 7.03, everyone concurred.

Sexton left 8:09

Paul Rutter

- Brought up the discussion on Civil Service and the requirements of the ORC.
- After a discussion it was decided to follow New Albany. Brehm also brought up the topic of exempting the Police Chief.

Mazzi

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- For section 6a this would be further discussed at the next meeting following **Brehm's** discussion with Civil Service Counsel. This would also follow for section B and C

Next Meeting be April 24

The meetings will start at 6:30pm.

Motion to Adjourn. All Yeas.

Steven Mazzi, Chairperson

Kathy Belcher, Fiscal Officer