

CITY OF SUNBURY
SERVICES COMMITTEE MEETING MINUTES
June 7, 2023

Sunbury's Services Committee ("Committee") met for a regular meeting on June 7, 2023, at 6:30 pm on the third floor of Town Hall, 51 E. Cherry Street, Sunbury, Ohio. Damin Cappel called the meeting to order and asked for a roll call.

Roll Call

Members in attendance included: Murray Neff, Joe St. John, Damin Cappel, and Cindi Cooper. Others in attendance included Daryl Hennessy, City Administrator, Amber Swain, Clerk of Council, and Dan Whited, City Engineer.

Approval of Minutes

The minutes of the May 3, 2023, Committee meeting were reviewed, and a motion to approve by Mr. Cappel. The motion was seconded by Mrs. Copper and approved with three yeas. St. John abstained.

Visitors

There were no visitors who wished to speak to the Committee.

Unfinished Business

Mr. Hennessy went over the options for the removal of the trees and the repairs of the sidewalks in Sunbury Estates. The first option is to remove and replace the tree, with the property owner responsible for sidewalk repair. The second option is to have the city remove the tree and have a contractor come out to do the repair and then bill the resident for the repairs. The third option is the city assumes the full cost of the removal and repairs, replacing the tree with a shade tree in the resident's front yard. The Committee agreed the options represented a good range and asked that staff identify dates for meeting with residents to determine if there is a consensus for moving forward.

Mr. Whited updated the Committee on the 2023 Street Program and the bid results. There were 3 bids that came in, Strawser Paving Co. was the low bidder and references were checked. Mr. Whited advised they would recommend going with Strawser Paving Co. This will be on tonight's Council agenda for consideration.

Mr. Whited updated the Committee on the Walnut Street stabilization project. The grant materials have been submitted to FEMA and we are awaiting the conditions for the use of the money. He hopes to have more information on this next meeting.

New Business

There was no new business presented at the meeting.

Other Services Updates

Mr. Whited reviewed the status of a retention basin draw down in Price Ponds. The developer has been asked to develop an alternate pumping plan. One was previously provided but it did not meet the satisfaction of the engineers.

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Mr. Hennessy gave a quick update on the GIS Mapping Project that CT Consultants are working on. They are working on getting a handheld Trimble device so they can build more layers and map the storm water system.

Mr. Whited went over the reservoir draw down project which is required by the ODNR. Currently they are going over options to correct this issue. The options for this will be put together and be presented at a future meeting.

Mr. Hennessy gave an update on the Thoroughfare and Traffic Control Planning and Safe Streets for All program. An application has been started seeking a planning and demonstration grant. This grant would require a match from the city of 20%. This will be brought back to the Committee for additional discussion next month.

Ms. Swain shared the Street Sweeping Services video taken while the crews were street sweeping. Mr. Hennessy shared we were able to remove 30 yards of waste from the street and keep that out of our storm drains. More signs and public notices were discussed for the next round.

Adjournment

There being no further Committee business, Mr. Cappel moved to adjourn the meeting. The motion was seconded by Mr. Neff and approved unanimously.