

City of Sunbury Regular Council

Minutes

June 7, 2023

Mayor Joseph St. John opened the Sunbury City Council meeting at 7:30 p.m., June 7, 2023, with a moment of silent prayer and the Pledge of Allegiance.

ROLL CALL

Those answering roll call: Cindi Cooper, Joseph St. John, Damin Cappel, Dave Martin, Tim Gose, John Grumney and Murray Neff. Other staff in attendance were City Administrator Daryl Hennessy, Clerk of Council Amber Swain, Director of Law David Brehm, and City Engineer Dan Whited.

MINUTES

Motion by **Martin** and seconded by **Grumney** to approve the May 17, 2023 meeting minutes. Upon roll, 7 yeas. Minutes passed.

VISITOR

Jim Lenner, from Neighborhood Strategies, briefed Council on the Community Profile project he recently completed on behalf of the city. Mr. Lenner highlighted a few key data points from the report and answered questions from Council members.

COMMITTEE REPORTS

Mr. Gose updated Council on the Parks and Recreation Committee meeting that took place earlier in the evening. He provided updates on the status of planning at JR Smith Park, the upcoming July 4th events, and paving of phases 3 and 4 of the Fallen Heroes Trail.

Mr. Cappel updated Council on the Services Committee meeting that also took place earlier in the evening. He provided updates on the removal and replacement of trees in the Sunbury Estates Subdivision, the status of bidding for the 2023 street program, the drainage of a stormwater basin in Price Ponds Subdivision, the draw down of water at the reservoir, the status of thoroughfare planning, and the completion of street sweeping.

Mayor St. John updated Council on a recent Planning and Zoning meeting in May. His updates included a status report on high grass violations, the removal of signs in the right-of-way, and the volume of zoning permits to date being 60% higher than last year's record level.

Mr. Neff concluded the Committee reports with an update from the most recent Events Committee meeting. The Committee reviewed plans for the 4th of July celebrations in town, reviewed a newly proposed family-focused event on the Square, and began discussing an increase in Christmas lights on the Square this year.

POLICE REPORT

Police Chief Howard and Deputy Chief Wade provided an update on the city's current drone purchase and program. The drone has arrived, and four pilot candidates have been selected. The potential pilots are Officers Belcher, Ebright, Ramirez, and Alexander. The training software has been ordered with unlimited users for the city at less than \$200. Police department is working on developing its policy and training for the program. The cost for pilot testing is \$150 per officer and it is pass or fail. The program is under development, and the police department is looking at its officers three to obtain their licenses before the drone equipment can be utilized. The Chief and Deputy Chief expressed their deep appreciation for the support of the drone program.

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Chief Howard reported damage to Cruiser #94 that was caused by a person who was arrested on a domestic dispute. While transporting the suspect to the Delaware County Jail he became combative and began trying to kick his way out of the rear seat of the cruiser. The suspect broke the bars covering the rear door windows as well as sprung the doors where there is now approximately a 1-inch gap at the top of both rear doors. The center divider was kicked loose and both gun racks were knocked loose as well. Our new in car camera was kicked bending the brackets and exposing the wiring to the camera. In all the suspect caused roughly \$8,500.00 in damage that the courts will impose restitution upon being found guilty of the felony vandalism to the city property.

Chief Howard reported on the status of the ESchedule program, provided an update on the outfitting of cars with equipment that allows leadership to see the telematics of each cruiser in service, briefed on support for Morrow County's Freedom Fest, and thanked those who participated and assisted with this year's Memorial Day veterans parade.

ADMINISTRATOR'S REPORT

Mr. Hennessy announced the new Service Supervisor, Adam Wrinkle, has started employment with the city. Mr. Wrinkle most recently worked for the City of Worthington. Mr. Hennessy also announced that recruitment to fill three vacancies in the Service Department will start soon.

Mr. Hennessy advised that the design work on the city's facilities renovation project has finished, and it is ready for public bid. The bid process will begin on June 5 and conclude with a bid opening planned for June 29, 2023.

Mr. Hennessy noted he is in the final stages of completing the Fiber Feasibility Study with the city's contractor and expects to have a report to share with the Services Committee and Council soon.

ENGINEER'S REPORT

Dan Whited went over the Fallen Heroes trail project and reported that it was ready to be paved in the next week. Plans for improving the Reservoir Park are moving along but work on an emergency drawdown plan for water is currently underway, which may delay the implementation of the proposed fishing dock improvements. Grant paperwork for the Walnut Street soil stabilization project has been submitted and a meeting with the state will be scheduled soon to discuss next steps. The 2023 street improvement program is ready for Council's approval and has been scheduled for action on the agenda for later in the evening. Mr. Whited concluded his report with a brief overview of the right-of-way permits that have been approved.

RESOLUTIONS

Third Readings

RESOLUTION 2023.11

A RESOLUTION TO ESTABLISH A CASH RESERVE POLICY FOR THE CITY OF SUNBURY

Motion was made by **Martin** and seconded by **Neff** on the resolution, passed 7-0.

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RESOLUTION 2023.12

A RESOLUTION TO ESTABLISH A DEBT POLICY FOR THE CITY OF SUNBURY

Motion was made by **Cappel** and seconded by **Grumney** on the resolution, passed 7-0.

Second Readings

RESOLUTION 2023.13

RESOLUTION AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE SUNBURY MEADOWS COMMUNITY DEVELOPMENT AUTHORITY BOARD OF TRUSTEES BY THE COUNCIL OF THE CITY OF SUNBURY, OHIO

Second reading completed.

ORDINANCES

Third Readings

ORDINANCE 2022.50

AN ORDINANCE APPROVING THE COMMERCIAL AND INDUSTRIAL SITE PLAN AND BUILDING APPLICATION OF CUTLER PROPERTIES LTD FOR CONSTRUCTION OF STORAGE BUILDINGS TO BE LOCATED AT 601 W CHERRY ST.

Motion was made by **Gose** to un-table the ordinance, seconded by **Neff**, passed 7-0

Motion was made by **St. John** and seconded by **Cooper** on the Ordinance, passed 7-0. The ordinance contains language that makes final approval contingent upon the satisfaction of all engineering issues.

First Readings

ORDINANCE NO. 2023.11

AN ORDINANCE APPROVING THE PURCHASE OF REAL PROPERTY BEING 5 +/- ACRES VACANT LAND LOCATED EAST OF S. OLD 3C HIGHWAY, JUST NORTH OF THE TERMINUS OF MIDDLEVIEW DRIVE ADJACENT TO THE LOCATION OF THE SUNBURY WASTEWATER TREATMENT PLANT AND DECLARING AN EMERGENCY

Motion was made by **Cooper** to suspend the rules, seconded by **Cappel**, passed 7-0.

Motion was made by **Cooper** and seconded by **Cappel** on the Emergency, passed 7-0.

Motion was made by **Cooper** and seconded by **Cappel** on the Ordinance, passed 7-0.

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ORDINANCE NO. 2023.12

AN ORDINANCE APPROVING AMENDMENTS TO CHAPTER 139 OF SUNBURY CODIFIED ORDINANCES

Frist reading completed.

ORDINANCE NO. 2023.13

AN ORDINANCE AWARDING THE CONTRACT FOR THE 2023 CITY OF SUNBURY STREET IMPROVEMENTS PROJECT TO STRAWSER PAVING CO, INC. OF COLUMBUS, OHIO AND DECLARING AN EMERGENCY

Motion was made by **Cappel** to suspend the rules, seconded by **Cooper**, passed 7-0.

Motion was made by **Cappel** and seconded by **Cooper** on the Emergency, passed 7-0.

Motion was made by **Cappel** and seconded by **Cooper** on the Ordinance, passed 7-0.

ORDINANCE NO. 2023.14

AN ORDINANCE AUTHORIZING A CHANGE ORDER TO THE CONTRACT FOR THE OHIO FALLEN HEROES TRAIL PHASE 3 PROJECT WITH FACEMYER LANDSCAPING LLC OF SUNBURY, OHIO AND DECLARING AN EMERGENCY

Motion was made by **Gose** to suspend the rules, seconded by **Grumney**, passed 7-0.

Motion was made by **Gose** and seconded by **Grumney** on the Emergency, passed 7-0.

Motion was made by **Gose** and seconded by **Grumney** on the Ordinance, passed 7-0.

NEW / UNFINISHED BUSINESS

Mr. Hennessy went over a preliminary summary of City Council's strategic planning priorities and asked for additional feedback before finalizing the document at a subsequent meeting. Discussion took place about having working meetings or workshops to dive deeper into individual priorities once the list has been finalized.

Motion was made **Martin**, seconded by **Neff** to authorize staff to purchase one LED Message Board. The motion passed 7-0.

Mr. Hennessy reminded Council and the general public of the upcoming public meetings on the alignment of Sunbury Parkway and related matters planned for the second week in June. There are in-person and remote options for participating.

Mrs. Cooper reported on a MORPC meeting she attended on housing issues in the region and offered to share additional insights with anyone who might be interested.

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Motion was made by **Cooper** to close the city offices on June 19, 2023 in observance of the national Juneteenth holiday. The motion was seconded by **Martin** and passed 7-0.

ADJOURNMENT

Motion to adjourn by **Martin** and seconded by **Cappel**. Upon Roll all Yeas.