

**CITY OF SUNBURY**  
**SERVICES COMMITTEE MEETING MINUTES**  
**July 5, 2023**

Sunbury's Services Committee ("Committee") met for a regular meeting on July 5, 2023, at 6:30 pm on the third floor of Town Hall, 51 E. Cherry Street, Sunbury, Ohio. Damin Cappel called the meeting to order and asked for a roll call.

**Roll Call**

Members in attendance included: Murray Neff, Joe St. John, Damin Cappel, and Cindi Cooper. Others in attendance included Daryl Hennessy, City Administrator, Amber Swain, Clerk of Council, and Dan Whited, City Engineer.

**Approval of Minutes**

The minutes of the June 7, 2023, Committee meeting were reviewed, and a motion to approve by Mr. Cappel. The motion was seconded by Mr. Neff and approved.

**Visitors**

There were no visitors who wished to speak to the Committee.

**Unfinished Business**

Mr. Hennessy went over a proposed application for a Safe Streets for All study and demonstration grant with the Committee. The grant application includes a plan for collecting data, engaging stakeholders, conducting a safety assessment, and producing public education and outreach materials. The Committee concurred with the submission of the grant application.

Mr. Hennessy updated the Committee on the status of the city's fiber network feasibility study and reported the final report would be available at the next meeting. He previewed three maps from the report with the Committee, including existing fiber providers in the Sunbury area and a tentative backbone map.

Mr. Hennessy updated the Committee on the city's facility renovations project. He reported that no bids were received for the project in the initial round of bidding. He stated that we have asked our architect to reach out to see why the general contractors that had pulled plans did not submit a bid. He let the committee know that the bond ordinance will still be presented to Council for consideration. He will provide an update to the Committee on the project at the next meeting.

**New Business**

Mr. Hennessy updated the Committee on efforts to meet with Sunbury Estates residents to review plans for replacing trees that are damaging infrastructure. An in-person and virtual meeting are being planned. Dates had not been finalized by the Committee meeting.

Mr. Whited informed the Committee that there will be a kickoff meeting next week regarding the Big Walnut Creek Stabilization project.

**Adjournment**

There being no further Committee business, Mr. Cappel moved to adjourn the meeting. The motion was seconded by Mr. Neff and approved unanimously.