

The Village of Sunbury

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Allen Rothermel
Administrator

TOMMY HATFIELD
Mayor

Kathy Belcher
Fiscal Officer

July 29, 2020

Committee of the whole all present

Tommy Hatfield
Joseph St. John
Damin Cappel – arrived late 7p
Tim Gose
Martin Fisher
David Martin
Cindi Cooper

Visitors
Allen Rothermel
David Brehm
Steve Pyles
Kathy Belcher

Impact Fee discussion below presented by Steve Pyles and Joe St. John

CURRENTLY IMPACT FEES ARE ASSESSED FOR THE IMPACT OF NEW DEVELOPMENT ON

- Police Facility –such as public facilities, land acquisition, auxiliary buildings, vehicles and equipment that provide law enforcement services capacity to new development.
- Public Facility –such as non-site related capital improvements, including buildings, equipment, and land that are nonrecurring and are treated as capitalized expenses according to generally-accepted governmental accounting principles.

CURRENT STATUS

- Staff has communicated to Council regarding the current ordinance administration, the gap in the annual revision of fees that occurred previously and options to update the ordinance.
- Council has discussed options and has directed staff to prepare documents needed –a

Request for Proposals (RFP) –to secure subject matter expertise to complete a clean slate review and update of the impact fees.

- A Scope of Work for the RFP has been circulated to Council for consideration and review at the July 29, 2020 Finance Committee meeting.

SCOPE OF WORK SUMMARY

- Review Documents –including current ordinance, capital budget, street assessment and improvement plan.
- Findings and Recommended Fee Structure –Evaluate the need and, if appropriate, make recommendations for new transportation capacity and recreation fees.
- Meetings –attend at least two meetings; one a kick-off meeting with staff and key officials, the other being a formal presentation of findings to Council.
- Produce a Report –including recommended fee structure, detailed description of methodology, supporting justifications.

NEXT STEPS

- Finalize Scope of Work and Integrate with RFP Boilerplate
- Advertise and Issue RFP –September 2020
- Review Responses, Provide Council with Recommendation for Contract Award – October 2020
- Study Completed –Recommendation to Council –November 2020
- Council Action on Recommendation –December 2020

Brehm

- Suggested that we add a statement of qualifications to the RFP.
- He also suggested that we make it a comprehensive plan including Parks and capital improvement plans running in parallel, even though it might not be necessary to have the capital improvement plan before the impact fee study.

General consensus is this is a good start as a working document.

Investments

Fifth Third Bank – Statement included. Currently interest earned at Fifth Third ranges from .65% - 2.94%

Star Bank – Statement included

Currently Star Ohio is paying 1.90% interest equals to .0190

Chase Bank-Statement included

Interest paid for June was .05% equals to .00050.

Bank Reconciliation

Bank balance of	16,222,782.52
Star Ohio	10,725,998.99
Fifth Third	3,850,291.91
Chase	315,345.87
First Commonwealth	1,331,145.75

MTD/YTD CURRENT REVENUE REPORT 2020.06

General Fund

- The beginning year fund balance was \$9,679,077.56 with the current balance is 9,813,378.56 showing an increase of \$134,301.00.
- Through June year to date revenue should be at 50.00%. In actuality we came in at 39.89%. With the leaders being Income Tax at 44.90%, Local Government fund is at 53.90%. Real Estate tax collections are at 56.72%, as it should be since collections are only done twice a year.

Below is the projected Income Tax Revenue comparing 2019 to 2020

The projection below provides an **estimate** of income tax revenue that will result in a delay/loss from individuals due to the extended deadline and reduction of 2020 estimates compared to 2019 estimates, delay from net profit businesses due to the extended deadline, and a loss of employer withholding due to businesses that have closed or reduced staff.

Village of Sunbury

- Individual estimated projected **DELAY = \$483,750**

- Individual estimated projected **LOSS = \$75,000**
- Net Profit estimated projected **DELAY= \$228,900**
- Withholding estimated projected **LOSS = \$ 188,900**

Village of Sunbury-

- Individual estimated projected **Delay = \$136,250** (prior estimate \$483,750)
- Individual estimated projected **Loss = \$75,000** (no change)
- Individual estimated projected **Delay/Loss = \$104,200****
- Net Profit estimated projected **Delay = \$51,000** (prior estimate \$228,900)
- Withholding estimated projected **Loss = \$0** (prior estimate \$188,900)

The projected **Delay/Loss estimate is money that is expected to be on a 12 month payment plan and should be fully realized in 2021. This new information is based off the below article.

<https://www.cpapracticeadvisor.com/tax-compliance/news/21143693/with-july-15-deadline-approaching-37-of-taxpayers-cant-pay-because-of-covid>

- Mayors Court is tracking at 34.58%. And Towing Revenue is at 62.86%. On the lower end is Liquor and Beer is at 3.12%.
- Village portion of building permits – administrative fees are at 16.08%.

Street Fund

- The beginning balance was \$445,256.67. Current balance is 596,295.40.
- Gas Tax Collections are at 10,313.96. 66.37% of estimated revenue.

Impact Fees Police

- The beginning balance of the fund was \$88,685.25. Current balance is \$91,262.52. Collections for May are at 51.55% of budget.

Impact Fees Municipal Building

- The beginning balance of the fund was \$232,384.83. Current balance is 124,309.71. Revenue is at 43.83% of budget.

Sewer Fund

- The beginning fund balance was \$3,923,768.96. Current balance at \$3,940,621.82
- Customer Usage is at 48.71%
- Entire fund at 56.43% of estimated budget

Total Revenue Percentage is 46.08% of an expected 50.0% of budget.

MTD/YTD CURRENT EXPENSE REPORT 2020.06

General Fund

- The current expenses are at 35.19%
RITA is one of the leaders in the expense 49.33% of the expected 50.0%.
Repairs and Maintenance is the leader at 56.19%

Street Fund

- Expenses for the Street Department comes in at \$10,433.55 of the budgeted \$400,000.00.

Sewer Fund

- Expenses are at 45.33% of budget
- Chemical expenses are at 48.07% of budget
- Supplies are at 49.64 % of budget.