

**CITY OF SUNBURY**  
**SERVICES COMMITTEE MEETING MINUTES**  
**August 2, 2023**

Sunbury's Services Committee ("Committee") met for a regular meeting on August 2, 2023, at 6:30 pm on the third floor of Town Hall, 51 E. Cherry Street, Sunbury, Ohio. Damin Cappel called the meeting to order and asked for a roll call.

**Roll Call**

Members in attendance included: Joe St. John, Damin Cappel, and Cindi Cooper. Murray Neff was absent. Others in attendance included Daryl Hennessy, City Administrator, Amber Swain, Clerk of Council, and Dan Whited, City Engineer.

**Approval of Minutes**

The minutes of the July 5, 2023, Committee meeting were reviewed, and a motion to approve by Mr. Cappel. The motion was seconded by Mrs. Cooper and approved.

**Visitors**

There were no visitors who wished to speak to the Committee.

**Unfinished Business**

Mr. Hennessy went over the final results of the fiber optic network study put together by Deep Fiber Strategies. The final report shows that Sunbury could ensure fiber access to every business and resident if it constructs a "backbone" around the city. Discussion took place about the potential for such a network and its impact on economic competitiveness and quality of life for residents. Mr. Hennessy reviewed a list of existing companies providing services in the area and the assets the city already has in place to help with the transition to fiber. He went over the estimated costs for installation of a backbone. He also reviewed different business model options the city could consider, and the recommended option contained in the report. Mr. Hennessy suggested a next step to discuss the study results with other municipalities that have municipal fiber programs and seek their feedback on best practices and advice on how to proceed.

Mr. Whited gave an update on some recent stormwater management concerns in the community. He reviewed phone calls that were received from residents in Rolling Hills and Price Ponds subdivisions, due to recent rains. He has worked with the developer and home builders to rectify the situation. Mr. Hennessy advised that they are working with CT Consultants and the Delaware Soil and Water district to put together legislation to help the city enforce stormwater management standards.

Mr. Hennessy gave an update on the GIS mapping project being done by a summer seasonal employee to document our existing stormwater management system. The employee has been out mapping individual locations of the storm drains and their current status. Mr. Hennessy went over the current information that has been collected and going over the features of the GIS mapping.

**New Business**

Mr. Hennessy updated the Committee on the Sunbury Estates trees, and the in-person meeting that took place. They had about 15-20 residents show up, the virtual meeting is to take place later this week. He let the Committee know the residents were not excited about the options. He noted that he will have more resident feedback at the next meeting once the virtual meeting is completed.

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Mr. Hennessy updated the Committee on the Thoroughfare and Traffic Control Planning. They have spent time with a working group putting together options for the residents to submit their feedback on traffic calming measures in the Communities at Sunbury.

Mr. Hennessy updated the Committee on the Sunbury Facilities Renovation Project; he went over the second round of bids where we had 17 participants attend the pre-bid meeting. The bid opening will take place on August 18, 2023.

Mr. Hennessy went over ODOT's requirement for the city to fix a portion of the guardrail on route 36. The height of the guardrail is too low to meet safety requirements. He presented the letter from ODOT as well as pricing for the repairs from the same contractor that is repairing other ODOT guardrails in the area. Council consideration to fund the improvement will be considered at a future meeting.

Mr. Hennessy shared the good news the Wesley Hershberger at the WWTP has passed his Class I operator exam. He will now begin work on his class II operator certification.

Mr. Hennessy shared a reminder with the Committee that the electric aggregation pricing will go into effect for residents with the August 2023 read dates. Any electricity generated after the read date is subject to the city-negotiated rate.

**Adjournment**

There being no further Committee business, Mrs. Cooper moved to adjourn the meeting. The motion was seconded by Mr. Cappel and approved unanimously.