

**Village of Sunbury
Services Meeting
August 4th, 2021**

- I. **Call to Order-** Damin Cappel opened the Village of Sunbury Services Committee meeting at 6:30 pm Wednesday, August 4th, 2021
- II. **Roll Call-** Those answering roll call: Greg Elliott, Damin Cappel & Martin Fisher. Also, in attendance were Mayor St. John, Village Engineer David Parkinson, Administrator Steve Pyles, and Fiscal Officer Kathy Belcher.
- III. **Minutes- July 7th, 2021-** Minutes were moved for approval by Greg Elliott and seconded by Martin Fisher, 3 yeas.
- IV. **Visitors**
No visitors.
- V. **Open Issues**

Objects in the right of way

1) Damin Cappel starts the conversation about objects in the right of way.

Steve Pyles discusses a basketball hoop in the right of way. He spoke with the insurance agency, which recommended it be removed. Also, a knee wall is being built in the right of way in the town square at the restaurant SURVE. The business owner was hoping to replicate a knee wall that the village has, to protect his customers from oncoming traffic and allowing for a slight noise barrier. Previously he had a planting area, but the salt from sidewalks and streets wouldn't allow for any plants to grow. He does not have any intension of building a patio and validates it will only be the knee wall. The village has asked him to stop work until a path forward can be decided. It's discussed that having a barrier in place for preventing vehicles from coming in contact with buildings would ultimately be a good thing.

2) Damin Cappel asks if there are any insurance concerns when it comes to the basketball hoop and the knee wall?

Steve Pyles answers, that he has not discussed the knee wall with the insurance company but has discussed the basketball hoop which is concerning to them. There is talk about duplicating a process that Cincinnati has, for a right of way permit, that way there is consistency for all objects in the right of way. The process for right of way permit is discussed. Going forward, Dave Brem will be brought into the discussion and a draft of a "right of way permit" will be presented at the next meeting.

3) David Parkinson pointed out that it appears to him that the insurance company seems to have more concern that there is not a policy in place, versus the actual issue of having these items in the right of way. Perhaps once Sunbury develops a procedure, the insurance company could be more comfortable.

Going forward, the code needs to be looked at and revised, along with a right of way permit outlined.

Sunbury Mills – street tree options

1) Damin Cappel asks where the discussion last left off.

David Parkinson states that they are nearing the completion of a tree planting plan. Since many trees were recently removed, there is a need for a plan to plant more that will be appropriate for the area. David Parkinson says that the plan should be ready by the end of the week.

2) Joe St. John expresses the need to sit down with the subdivision HOA once the plan is established.

Sunbury Estates sidewalk repair/replace plan

1) Damin Cappel moves on to the next topic of sidewalk repairs and replacement in the Sunbury Estates subdivision.

Steve Pyles gives the background on the subdivision, outlining that the subdivision is around 15-20 years old. The residents of the subdivision have many concerns about the condition of the sidewalks. Sunbury's code states that homeowners are responsible for the maintenance of their sidewalks. Issues have arisen because the Village of Sunbury planted trees in the subdivision that have forced the sidewalks to crack and deteriorate. Homeowners are not wanting to pay to get sidewalks fixed, because they believe it should be the responsibility of the Village of Sunbury, since it was their trees that did the damage. Steve Pyles contacted a company for a quote. Along with issuing a quote, the company did a free assessment to figure out how many sidewalks will need repaired or replaced. The assessment states that there are 299 trip hazards, and 13 panels that are needing to be replaced. 82% of sidewalk issues were due to trees. Since the trees are the root of the problem; if the sidewalks are fixed & the trees are not addressed, this will become an issue again in 5-10 years. The trees will need to be addressed before they can fix the sidewalks. However, the sidewalks are in very bad shape and will need an immediate solution. Many options are discussed. Going forward, it will require residents' input on how the situation is handled. Steve Pyles recommends contacting ODNR for guidance, or perhaps an arborist.

2) Greg Elliott states that we should first contact ODNR or an arborist to get professional input, then give those options to the residents.

Damin Cappel suggests that it could be possible to do both communities that are needing trees replaced at the same time.

Little Walnut Creek interceptor sewer obstacles (powerline movement)

1) Damin Cappel asks for updates about the Little Walnut Creek interceptor.

David Parkinson is working to submit a letter to the engineer. They have the easement from the HOA to allow for the relocation of the pole, which David Parkinson will give to AEP the following day. Once AEP gets the money for construction, they should be fine to start work.

2) Greg Elliott asks about delays.

David Parkinson says there shouldn't be any delays. Contractor has asked for 2 weeks to be added to his schedule.

Storm Water – Baughman

1) Damin Cappel brings up the last order of business of storm water and asks for an update.

David Parkinson discusses that he spent 45 minutes there before this meeting, and they are very confused by the layout. Options would be to run cameras up and down the line to figure out where they lead, or the other option would be creating new system to move the water.

2) Greg Elliott asked what the main issue is.

David Parkinson states that there is significant street flooding on Bellman Rd when it rains. The flooding isn't threatening any buildings or creating any life safety issues but is a major inconvenience.

3) Greg Elliott asks what the Villages liability is if it isn't fixed.

David Parkinson says he is unaware of any liability but says that would be a better question for Dave Brem.

VI. New business

Pond issue for future meeting.

VII. Adjournment

Damin Cappel moved to adjourn the meeting.

Greg Elliott seconded.

Motion approved (unanimous) 7:20PM