

CITY OF SUNBURY
SERVICES COMMITTEE MEETING MINUTES
September 6, 2023

Sunbury's Services Committee ("Committee") met for a regular meeting on September 6, 2023, at 6:30 pm on the third floor of Town Hall, 51 E. Cherry Street, Sunbury, Ohio. Damin Cappel called the meeting to order and asked for a roll call.

Roll Call

Members in attendance included: Damin Cappel, Cindi Cooper, and Murray Neff. Mayor St. John arrived later. Others in attendance included Daryl Hennessy, City Administrator, Dana Steffan, Director of Finance, Amber Swain, Clerk of Council, and Dan Whited, City Engineer.

Approval of Minutes

The minutes of the August 2, 2023, Committee meeting were reviewed, and a motion to approve by Mr. Cappel. The motion was seconded by Mrs. Cooper and approved.

Visitors

There were no visitors who wished to speak to the Committee.

Unfinished Business

Mr. Whited gave a presentation of the Reservoir drawdown project. Mr. White spent time going over the new storm sewer system, removal of the old water works building, and backfilling the existing piping system. He then took time going over the estimated costs of the project with the Committee. Mr. Whited answered questions and advised of the proposed bid and construction schedule. Work on this project is scheduled to begin before December 31, 2023.

Mr. Hennessy updated the Committee on the Sunbury Estates tree project, adding additional detail from the last community meeting. Mr. Hennessy will begin to put together a plan for the initial removal of approximately 30 trees.

Mr. Hennessy updated the Committee on the Sunbury Facilities project. Bids were received, with Setterlin Building Company providing the lowest and most responsive bid. This information will be presented to the Council tonight, and if approved, Mr. Hennessy will meet with Setterlin first thing tomorrow morning to begin reviewing contract and construction details.

New Business

Mr. Hennessy updated the Committee on the 2023 Street Program, Strawser has started replacing curbs and gutters. The schedule has them completing this portion of the work by September 15. Cape sealing and paving work will come later. Strawser has until October 15, 2023 to substantially complete the project.

Mr. Hennessy gave a brief update on the Fiber project, providing additional information obtained in a meeting with Delaware County. Meetings with other municipalities are being scheduled to learn more about how they implemented their fiber networks.

Mr. Hennessy went over the Thoroughfare and Traffic Control Planning, discussing traffic calming options for Sunbury Meadows Dr between Route 3 and Granville St. To get community feedback a survey has been sent out to the residents and 91 residents have responded at this time. The survey will be open for two weeks. Additional detail will be provided at a subsequent meeting.

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Adjournment

There being no further Committee business, Mr. Cappel moved to adjourn the meeting. The motion was seconded by Mrs. Cooper and approved unanimously.