

**City of Sunbury**  
**Regular Council Minutes**  
**October 4, 2023**

Mayor Joe St. John opened the Sunbury City Council meeting at 7:30 p.m., October 4, 2023, with a moment of silent prayer and the Pledge of Allegiance.

**ROLL CALL**

Those answering roll call: Cindi Cooper, Damin Cappel, Tim Gose, David Martin, Murray Neff, John Grumney and Joseph St. John. Other staff in attendance were City Administrator Daryl Hennessy, Clerk of Council Amber Swain, Legal Counsel Vic Whitney, and City Engineer Dan Whited.

**MINUTES**

Motion by **Cappel** and seconded by **Neff** to approve the September 20, 2023, meeting minutes. Upon roll, 6 yeas. Dave Martin abstained. Minutes passed.

**VISITORS**

Mrs. Cooper invited Dr. Mohler and his family to the podium to present Dr. Mohler and his late wife Rosie Mohler with the Citizen Recognition Award. Mrs. Cooper thanked the family for all their selfless acts of kindness that have helped to make Sunbury an even better place to live.

Jecy Weber, an Emergency Management Specialist with Delaware County, spoke to the Council about the work of the Emergency Management Agency. More specifically, she addressed updates to the multi-hazardous disaster plan and expressed the importance of adopting this plan in our community.

**COMMITTEE REPORTS**

Mr. Grumney gave an update on the Parks and Recreation Committee that met earlier that evening, going over the agreed consensus to reduce the size of the planned splash pad, and that a flow through water system has become the best option for the City. CT Consultants are working on some cost estimates for Phase One of the plan. Mr. Grumney also gave an update on Reservoir Park and plans to receive bids for improvements next week.

Mr. Cappel gave an update on the Services Committee meeting that took place earlier in the evening. He highlighted staffing updates at the Service Department, the status of the 2023 street program, and initial planning for the 2024 street program.

Mrs. Cooper gave an update on the Events and Commemorations Committee that took place last week. Topics at the meeting included upcoming events for October, holiday decorations for Town Square, and Christmas on the Square. With the Mayor's permission, Mrs. Cooper asked to vote on the road closures for Christmas on the Square.

Motion to approve Christmas on the Square temporary road closures for the parade made by **Cooper** and seconded by **Martin**. Upon roll, all yeas. Motion passed.

**POLICE REPORT**

Mayor St. John and Officer Ramirez went over the police report. Updating the Council on the status of drone licensing for the officers in the program. Ofc. Ramirez indicates that they hope to be fully operational by the end of October. Cram the Cruiser event which had taken place the previous weekend was a success, as well as coffee with a cop this morning. Mayor St. John also touched on the blood drive

**City of Sunbury**  
**Regular Council Minutes**  
**October 4, 2023**

event the police will be taking part in and the new laws that have gone into effect regarding texting and driving.

**ADMINISTRATOR'S REPORT**

Mr. Hennessy gave a brief update on the facilities renovations project, including plans for temporary space for staff, and answered questions.

**ENGINEER'S REPORT**

Mr. Whited highlighted ongoing planning related to Reservoir Park improvements and JR Smith Park. He also discussed the status of the Walnut Street hazard mitigation project and the status of the WWTP design. Mr. Whited concluded with updates on several private developments.

**RESOLUTIONS**

Third Readings

**RESOLUTION NO. 2023.23**

**A RESOLUTION ACCEPTING THE SECOND AMENDED CERTIFICATE OF ESTIMATED RESOURCES FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2023, AND CERTIFYING THEM TO THE COUNTY AUDITOR**

Motion was made by **St. John** and seconded by **Cooper** on the Resolution, passed 7-0

**RESOLUTION NO. 2023.25**

**A RESOLUTION APPROVING THE ADOPTION OF THE 2023 DELAWARE COUNTY MULTI-HAZARD MITIGATION PLAN** (first reading)

**ORDINANCES**

**NEW / UNFINISHED BUSINESS**

Motion by **Martin** to approve the Independent Public Accountant agreement, seconded by **Grumney**, and approved 7-0.

Mr. Hennessy briefed Council on three bids to provide construction administration and inspection services for the facilities renovation project. The lowest hourly rate was received from DLZ, the same company the city is using for street inspection services for the 2023 street program.

Motion by **Cappel** to approve the contract with DLZ, seconded by **Neff**, and approved 7-0.

Mayor St. John announced the staff Christmas party that will take place at Top Golf this year and announced the expenditure of funds as a public purpose. The mayor added that after all the hard work and dedication from staff this year, it is truly deserved.

Mr. Martin added that he has been working for the Board of Elections and registration to vote closes this coming Tuesday, so if you aren't registered. He encourages the community to do so if they have not yet registered.

**City of Sunbury**  
**Regular Council Minutes**  
**October 4, 2023**

Mrs. Cooper wished Tim Gose a happy birthday.

Mr. Gose went over the working session that took place with the BST&G Fire department. As they plan to start building their new facility talks have taken place about moving the headquarters to the new location. Mr. Gose advised that the fire command is currently operating out of the facility in Sunbury. He asked for the support of the Council to keep the command headquarters where they are now, and not to the new facility.

Motion to keep BST&G command staff at the Cherry St. location by **St. John**, seconded by **Gose**, and approved 7-0.

**ADJOURNMENT**

There being no further business for the Council, **Martin** moved to adjourn. The motion was seconded by **Gose**. Upon roll all yeas.