



P.O. Box 508 Sunbury, OH 43074  
(740) 965-2684 Fax (740) 965-9633 www.sunburyohio.org/

### Adopt-A-Park Application

Name of Group /Organization: \_\_\_\_\_

Are you:

Circle One: Business Non-Profit Group School Church Other: \_\_\_\_\_

#### Primary Contact Information

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Alternate Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

We would like to adopt  GRE  Freedom Park  JR Smith  Town Hall Green Space  
Adoption Period  Year  Early Spring  Mid-Summer  Late Fall

If completing a year,  
What name would you like your appreciation sign to display: \_\_\_\_\_

Date you would like to begin activities: \_\_\_\_\_

Estimated # of participants: \_\_\_\_\_ Age range of participants: \_\_\_\_\_

Please sign and submit only if you commit to the following duties:

- Raking leaves and pulling weeds
- Picking up trash and litter
- Fluffing playground sand or wood chips
- Wash playground equipment with water and Simple green
- Wash picnic tables and benches with water and Simple green
- Sweeping hard surfaces (ie. Sidewalks, ramadas, basketball courts, etc.)
- Reporting vandalism, unsafe conditions and/or necessary repairs

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Please mail completed applications to  
P.O. Box 508 Sunbury OH 43074

The Volunteer Coordinator will contact the group to determine the available park or green space are suitable for your group.

After talking with the Volunteer Coordinator, **you should:**

- Designate a place to meet before cleanup begins to give instructions and to distribute supplies.
- Review safety guidelines with all participants. Group leader should bring a first aid kit.
- Invite participants to bring their own tools and gloves. Rakes and shovels are also useful for weeds/debris.
- Make arrangements with Sunbury to pick up trash bags and make a plan for them to be collected if proper disposal options are not available on site. If recyclable materials are kept separate, please take it home or to an appropriate recycling collection site.
- Ask participants to return to the designated meeting place at the end of the cleanup project to report problems or area maintenance concerns to Group Leader. Contact the Volunteer Coordinator after each project and report the work done and any maintenance concerns to the Volunteer Coordinator.

### **Safety Guidelines**

- Determine who is responsible for supervising child participants, away from busy or unsafe areas.
- Use the Group Leader's first aid kit for minor scrapes or cuts. Call 911 immediately to request assistance for any serious injury, or to report any suspicious or illegal activity present in the area.
- Wear sunscreen and a hat for sun protection in the warmer months and jacket and hat for cold/wind protection in the colder months. Gloves must be worn at all times during the cleanup project (leather gloves recommended; latex or plastic OK for light pickup).
- Wear boots or sturdy, closed-toe shoes (absolutely NO open-toed sandals).
- Drink water/hydrating beverages; avoid caffeinated drinks. Alcohol and other impairing substances are strictly prohibited, and participants may not be under the influence when volunteering.
- Stay with your group in the designated cleanup boundaries. Stay out of storm drains and culverts, and other hazardous areas. Don't trespass on private property or neighbors' yards.
- Be cautious when working around construction debris, insects, wildlife, steep slopes, and sharp rocks. Immediately report potentially unsafe or dangerous situations to the Group Leader.
- Do not pick up any of the following: hypodermic needles, medical waste, condoms, chemicals, dead animals, and other items posing health and safety hazards. Report any of these items to the Volunteer Coordinator.

### **Thank you**

for Volunteering to keep Sunbury's parks a beautiful place for the entire community to enjoy!